

# e2i x CapitaLand Career Fair

## 15<sup>th</sup> November 2023

### JOB LISTING BOOKLET



As part of our effort to save the environment, please return this booklet at the exit after you have completed **all** interviews.

#### About e2i (Employment and Employability Institute)

e2i is the empowering network for workers and employers seeking employment and employability solutions. e2i serves as a bridge between workers and employers, connecting with workers to offer job security through job-matching, career guidance and skills upgrading services, and partnering employers to address their manpower needs through recruitment, training and job redesign solutions. e2i is a tripartite initiative of the National Trades Union Congress set up to support nation-wide manpower and skills upgrading initiatives. For more information, please visit [www.e2i.com.sg](http://www.e2i.com.sg)

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## #1 Amorepacific Singapore

Founded in 1945, we have been showered with affection and confidence from customers, allowing us to become one of Korea's most esteemed beauty companies. We push the boundaries of traditional beauty with innovative solutions drawn from rich Asian heritage, and help individuals reach their ultimate dreams of living a healthy and beautiful life by bridging both inner and outer beauty. The world will know us as the "Asian Beauty Creator". AMOREPACIFIC includes 37 brands, six of which are available in Singapore: Sulwasoo, Laneige, Ryo, Mise En Scene, Illiyoon, and Innisfree.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
<b>Beauty Advisor</b>	<ul style="list-style-type: none"> <li>• Good interpersonal skills with proven sales track record. Minimum 1 year of retail sales experience, preferably in the beauty industry.</li> </ul>	<ul style="list-style-type: none"> <li>• Promote brand's skincare/makeup/haircare products over the counter. Ensuring accuracy of stock levels, sales entry in POS system and member database. Maintenance of store housekeeping and VMD display.</li> </ul>	<ul style="list-style-type: none"> <li>• 7.0 hours</li> <li>• 048424</li> </ul>
<b>Beauty Therapist</b>	<ul style="list-style-type: none"> <li>• Good interpersonal skills. Minimum 1 year of Therapist experience, with a strong understanding of different skin types.</li> </ul>	<ul style="list-style-type: none"> <li>• Provide professional advice to customers on treatments performed, Perform facial massage treatment, Analyze skin type and advise on daily skin care regime, Use a variety of treatments to treat individual skin conditions.</li> </ul>	<ul style="list-style-type: none"> <li>• 7.0 hours</li> <li>• 048424</li> </ul>
<b>Counter Manager</b>	<ul style="list-style-type: none"> <li>• Proven experience as a counter manager or similar role in the cosmetics industry. Thorough knowledge of beauty products, services, and trends. Excellent communication and people skills. Outstanding organizational and time-management abilities. Customer service orientation</li> </ul>	<ul style="list-style-type: none"> <li>• Counter managers are responsible for overseeing the day-to-day operations of their stores. They ensure that everything is running smoothly and that customers are having a positive experience.</li> </ul>	<ul style="list-style-type: none"> <li>• 7.0 hours</li> <li>• 048424</li> </ul>

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## #2 COLDWEAR

Coldwear is a Singapore-based company founded in 1999. Focusing primarily on winter apparel and travel accessories, Cold Wear carries a wide collection of winter jackets, sweaters, hats, gloves, scarves as well as travel-related accessories like luggage, travel pillow and travel locks to meet your fall/winter holiday needs.

With its in-house brand "Coldwear" and other brands such as Caterpillar, National Geography, Dexshell and PackMate, Coldwear boutique offers a one-stop shop for travellers of all ages going to cold destinations for holidays or work.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
<b>Assistant Store Manager</b>	<ul style="list-style-type: none"> <li>• Min. 2 years of retail sales experience. Candidates with good experience may be considered for store manager role</li> <li>• Experience in winter wear is a bonus</li> <li>• Committed, hardworking and comfortable working in a retail store environment, retail hours and on weekends</li> </ul>	<ul style="list-style-type: none"> <li>• Plan, implement and monitor measures required to meet and exceed sales targets</li> <li>• Manage and oversee the day-to-day operations of assigned store</li> <li>• Lead and motivate the team to achieve maximum results based on Key Performance measurement</li> <li>• Plan shift roster and allocate team member duties in accordance with operational requirements</li> <li>• Train new employees to ensure they fit well into the team</li> <li>• Analyze store financials from store reports and recommend areas for improvement</li> <li>• Ensure the delivery of outstanding customer service to customers with excellent product knowledge from the team</li> <li>• Inventory Management – manage stock levels and control to ensure stock availability;</li> </ul>	<ul style="list-style-type: none"> <li>• 11.30am to 9pm</li> <li>• 238858, 609601</li> </ul>

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		<p>minimize aged stocks and stock loss</p> <ul style="list-style-type: none"> <li>• Ensure visual merchandising standards are in accordance to brand guidelines</li> <li>• Manage customer feedback and enquiries to ensure customer satisfaction</li> </ul>	
<p><b>Sales Associates (FT/PT Flexi)</b></p>	<ul style="list-style-type: none"> <li>• 0 - 2 years of retail sales experience. NO EXPERIENCE IS WELCOME, AS TRAINING WILL BE PROVIDED.</li> <li>• Experience in winter wear is a bonus</li> <li>• Candidates with more experience may be considered for senior role, shop manager or assistant shop manager</li> <li>• Committed, hardworking and comfortable working in a retail store environment, retail hours and on weekends</li> </ul>	<ul style="list-style-type: none"> <li>• Understand daily and monthly shop sales targets and the plan to achieve it</li> <li>• Familiar with the top selling items in the shop</li> <li>• Must be able to operate the POS system with confidence</li> <li>• Deliver excellent customer service, including being able to                             <ul style="list-style-type: none"> <li>• a. recommend the appropriate apparel and accessories to meet customers' needs</li> <li>• b. introduce product features and the unique selling points to customers</li> <li>• c. explain COLDWEAR sales policy to customers</li> <li>• d. encourage customer to sign up for COLDWEAR VIP membership</li> </ul> </li> <li>• Inventory Management – ensure replenishment of merchandise is timely and accurate</li> <li>• Ensure proper housekeeping, including cleanliness of the shop, proper price tagging, neat display of</li> </ul>	<ul style="list-style-type: none"> <li>• 11.30am to 9pm</li> <li>• 238858, 609601, 408600</li> </ul>

		merchandise, appropriate placement of signage and window display <ul style="list-style-type: none"> <li>• Carry out &amp; perform superior's instructions readily &amp; promptly</li> </ul>	
<b>Sales Assistants (Temporary)</b>	<ul style="list-style-type: none"> <li>• Singaporean / PR</li> <li>• Min. 1 to 2 months work commitment</li> </ul>	<ul style="list-style-type: none"> <li>• Provide excellent customer service to walk-in customers and assisting with their needs</li> <li>• General housekeeping and maintain tidiness of the store</li> <li>• Any other adhoc duties required</li> </ul>	<ul style="list-style-type: none"> <li>• 7.0 hours</li> <li>• 238858, 609601, 408600, 307591</li> </ul>

### #3 Guess? Singapore

Since 1981, GUESS has been a global leader in contemporary apparel and accessories, renowned for its trendsetting designs and quality craftsmanship. Step into a world of timeless denim, stylish apparel, and sophisticated accessories that define your unique style. From classic denim jeans to chic handbags, GUESS offers a wide range of fashion-forward options for both men, women, and kids. Explore the latest collections and elevate your wardrobe with GUESS, as we continue to set the standard for modern, confident, and glamorous fashion.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
<b>Sales Associate</b>	<ul style="list-style-type: none"> <li>• customer experience, cooperation &amp; dependability, right attitude and culture fit to the company</li> </ul>	<ul style="list-style-type: none"> <li>• Responsible for sales generation, delivering a positive customer experience, and a variety of operational duties as assigned by the store management team (housekeeping duties, visual presentation standard etc.)</li> </ul>	<ul style="list-style-type: none"> <li>• 44.0 hours/week</li> <li>• 238164</li> </ul>
<b>Senior Sales Associate</b>	<ul style="list-style-type: none"> <li>• customer experience, cooperation &amp; dependability, right attitude and culture fit to the company</li> </ul>	<ul style="list-style-type: none"> <li>• Responsible for sales generation, delivering a positive customer experience, and a variety of operational duties as assigned by the store management team (housekeeping</li> </ul>	<ul style="list-style-type: none"> <li>• 44.0 hours/week</li> <li>• 238164</li> </ul>

		duties, visual presentation standard etc.)	
<b>Store Manager</b>	<ul style="list-style-type: none"> <li>commercial management, VM, customer relations management, process management, people management, right attitude and culture fit to the company</li> </ul>	<ul style="list-style-type: none"> <li>Responsible in general operation, merchandising, people management, budget control, compliance, store image, sales and stock control for all retail stores</li> </ul>	<ul style="list-style-type: none"> <li>44.0 hours/week</li> <li>238164</li> </ul>

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### #4 Iron Chef F&B

Established in 2012, COLLIN’S® embodies Chef Collin Ho’s passion and humble mission to provide premium Western cuisine at pocket-friendly prices for the masses. Winning the hearts of many since, COLLIN’S® now serves tens of thousands of diners from all walks of life.

Boasting a diverse range of cuisines available at pocket-friendly price, Food Loft® was established in 2001. Food Loft® outlets offer a comfortable and affordable dining experience – offering delectable fares at both suburbs and industrial areas. Food Loft® embodies the culinary spirit of Singapore Heritage Food Culture with carefully curated tenants and offerings as our exciting expansion plans seek to spread our local cuisines locally and beyond.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
<b>Team Lead</b>	<ul style="list-style-type: none"> <li>2-3 years of relevant experience in F&amp;B, including experience in a supervisor or leadership role</li> </ul>	<ul style="list-style-type: none"> <li>Team leader will be responsible for coordinating daily restaurant operations, ensuring exceptional customer experience. You will oversee the service crew, maintain quality standards, optimize work flow efficiency and address customer feedback. You will be collaborating with assistant restaurant manager, support their initiatives, monitor inventory and ensure strict adherence to health and safety protocols</li> </ul>	<ul style="list-style-type: none"> <li>44 Hours / Week</li> <li>Various Locations</li> </ul>



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<p><b>Service Crew</b></p>	<ul style="list-style-type: none"> <li>• Willing to commit on weekends and public holidays</li> </ul>	<ul style="list-style-type: none"> <li>• The Service Crew is responsible for presenting menus to patrons, takes orders and answers questions on meal items. Makes recommendations and serves food/beverages to customers and to prepares the bill that itemizes total meal costs and sales taxes. To performs cashiering duties and also required to serve the food.</li> </ul>	<ul style="list-style-type: none"> <li>• 44 Hours / Week</li> <li>• Various Locations</li> </ul>
<p><b>Assistant Restaurant Manager</b></p>	<ul style="list-style-type: none"> <li>• Diploma in Hospitality Management, Business Administration, or related field preferred.</li> <li>• At least 3-5 years of experience in the F&amp;B industry, including experience in a supervisory or leadership role.</li> </ul>	<ul style="list-style-type: none"> <li>• Manage the Restaurant FOH and BOH in the absent of Restaurant Manager</li> </ul>	<ul style="list-style-type: none"> <li>• 44 Hours / Week</li> <li>• Various Locations</li> </ul>
<p><b>Dishwasher</b></p>	<ul style="list-style-type: none"> <li>• Willing to commit on weekends and public holidays</li> </ul>	<ul style="list-style-type: none"> <li>• Responsible of washing of glassware, cutlery, dishes, clean dish storage. To ensure sufficient usage for the restaurant.</li> </ul>	<ul style="list-style-type: none"> <li>• 44 Hours / Week</li> <li>• Various Locations</li> </ul>
<p><b>Assistant Cook</b></p>	<ul style="list-style-type: none"> <li>• Certificate or Diploma in Culinary Arts or a related field.</li> <li>• Previous experience in a similar role within a professional kitchen.</li> <li>• Good cooking skills, with the ability to prepare and cook food to the required standard.</li> </ul>	<ul style="list-style-type: none"> <li>• Assist the Kitchen staff to do basic food preparation. Ensure the Kitchen section have everything they need and be responsible for cleaning the kitchen</li> </ul>	<ul style="list-style-type: none"> <li>• 44 Hours / Week</li> <li>• Various Locations</li> </ul>
<p><b>Chef</b></p>	<ul style="list-style-type: none"> <li>• Diploma or degree in Culinary Arts or related field.</li> </ul>	<ul style="list-style-type: none"> <li>• Take charge of the kitchen and maintain complete control of</li> </ul>	<ul style="list-style-type: none"> <li>• 44 Hours / Week</li> <li>• Various Locations</li> </ul>

	<ul style="list-style-type: none"> <li>• 2-3 years of experience in a similar role within a professional kitchen.</li> </ul>	the kitchen at all times and to command the respect of his or her kitchen staff. Provide key leadership on setting new standards of culinary and operations excellence for the restaurant concept	
<b>Cleaner</b>	<ul style="list-style-type: none"> <li>• Entry level candidates are welcomed</li> </ul>	<ul style="list-style-type: none"> <li>• A Cleaner is responsible for carrying out various cleaning and maintenance tasks, including keeping all areas neat and tidy</li> </ul>	<ul style="list-style-type: none"> <li>• 44 Hours / Week</li> <li>• Various Locations</li> </ul>
<b>Coffeeshop Assistant</b>	<ul style="list-style-type: none"> <li>• Able to work in fast pace-environment</li> <li>• Customer oriented</li> </ul>	<ul style="list-style-type: none"> <li>• As a Coffeeshop Assistant, you play a vital role in ensuring efficient F&amp;B outlet operations under the guidance of Operation Executives. You will be responsible for performing, but not limited to, the following tasks to ensure the smooth functioning of the coffeeshop</li> </ul>	<ul style="list-style-type: none"> <li>• 44 Hours / Week</li> <li>• Various Locations</li> </ul>

## #5 MCI Career Services

MCI Career Services is a workforce solutions provider with the key aim of conducting value-based recruitment activities to our business partners in forms of regular and flexible staffing.

We aim to deliver long-term sustainable results through our vast knowledge and experience of being within the industry for over a decade. Our main priority is our stakeholders; be it our partners, candidates, or employees, we are committed in making the future work for everybody.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
<b>Recruitment Specialist</b>	<ul style="list-style-type: none"> <li>• Diploma</li> </ul>	<ul style="list-style-type: none"> <li>• Perform leads generation and cold-calling to acquire new clients.</li> <li>• Gather information to understand client companies and their</li> </ul>	<ul style="list-style-type: none"> <li>• 44 hours per week</li> <li>• Jurong east</li> </ul>

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		<p>industries in order to better cater to recruitment needs.</p> <ul style="list-style-type: none"> <li>• Actively source for suitable candidates through internal database, applications, referrals, networking, job portals and social media platforms.</li> <li>• Craft job advertisements effectively and appropriately to attract the right talent.</li> <li>• Screen and interview candidates through the telephone, face-to-face interviews to ascertain information on skills and experience while assessing suitability to the role.</li> <li>• Prepare candidates for interview and follow up closely at every stage of the selection and recruitment process</li> <li>• Develop an understanding of each role and job requirements before presenting suitable candidates to clients</li> <li>• Conduct reference checks; manage the interview process and salary negotiation between clients and candidates.</li> <li>• Establish and maintain strong and positive relationships with new and existing clients as well as candidates.</li> </ul>	
<p><b>Patient Service Associate</b></p>	<ul style="list-style-type: none"> <li>• Diploma</li> </ul>	<ul style="list-style-type: none"> <li>• Stable career progressions</li> </ul>	<ul style="list-style-type: none"> <li>• 44 hours per week</li> <li>• Central</li> </ul>

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		<ul style="list-style-type: none"> <li>• Comprehensive Remuneration Package</li> <li>• AWS + Performance bonuses + Yearly salary increment</li> <li>• Reputative Hospital</li> <li>• Responsibilities:             <ul style="list-style-type: none"> <li>• Assisting with clinical duties.</li> <li>• Promoting positive mental / physical / nutritional health with patients.</li> <li>• Personal care including infection prevention and control, serving food, maintain personal hygiene, and overall reassurance, comfort and safety.</li> <li>• Observing, monitoring and recording patients' conditions by taking temperatures, pulse, respirations and weight and general nursing duties.</li> <li>• Communicate with patient's family</li> </ul> </li> </ul>	
<p><b>Logistics Assistant</b></p>	<ul style="list-style-type: none"> <li>• Secondary</li> </ul>	<ul style="list-style-type: none"> <li>• Receiving, unloading, counting and stocking physical inventory</li> <li>• Pick and pack items according to the Order form</li> <li>• Inspect items to ensure they're not damaged or faulty and adjust inventory</li> <li>• Ship and fulfil customer orders in Inventory system, inputting appropriate tracking numbers and links</li> <li>• Maintain safe and clean work environment by work</li> </ul>	<ul style="list-style-type: none"> <li>• 44 hours per week</li> <li>• Location: 27 Greenwich avenue</li> <li>• Transport pick up point : West side. Kovan, Paya Lebar – pick up is 730am</li> </ul>

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		stations neat and clean	
<b>CNC Technician</b>	<ul style="list-style-type: none"> <li>• Secondary</li> </ul>	<ul style="list-style-type: none"> <li>• Inspection of testing</li> <li>• Interpret and review drawings</li> <li>• Parts inspection</li> <li>• Ensure quality of the products meet company's quality standard</li> <li>• Perform duties as assigned by Superior</li> </ul>	<ul style="list-style-type: none"> <li>• 44 hours per week</li> <li>• Joon Koon</li> </ul>
<b>Aerospace Junior Technician</b>	<ul style="list-style-type: none"> <li>• Diploma</li> </ul>	<ul style="list-style-type: none"> <li>• Test, troubleshoot and repair instruments, components, and assemblies with tools such as circuit testers, oscilloscopes, or voltmeters.</li> <li>• Install, inspect, test, adjust, or repair avionics equipment like radar, radio, navigation, and missile control systems in aircraft. Ensure proper functioning of electrical equipment or systems through testing and troubleshooting.</li> <li>• Complete all tasks within company and FAA quality standards and allotted time frame.</li> <li>• Promote safety by monitoring and adhering to safety manual guidelines, communicating with others, and coordinating repairs.</li> </ul>	<ul style="list-style-type: none"> <li>• 44 hours per week</li> <li>• Changi</li> </ul>
<b>Event Assistant</b>	<ul style="list-style-type: none"> <li>• Secondary</li> </ul>	<ul style="list-style-type: none"> <li>• Ensure checklist can be done accurately</li> <li>• Ensure queues are in order</li> <li>• Provide guidance and relevant information to</li> </ul>	<ul style="list-style-type: none"> <li>• Flexi</li> </ul>

		individuals • Attend to queries and manage individual when is necessary	
<b>Service Crew</b>	• Primary	• Assist housekeeping before/ after outlet operations – swiping and moping floor • Maintain cleanliness of dining area only (no kitchen and washroom)	• Flexi

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## #6 Japanese Chain Restaurants

Under the Japanese Chain Restaurants, we have brands such as Genki Sushi, Yakiniku Like, Butahage and senryo. We focus on delivering premium and casual dining experience to Japanese food lovers. We value quality service, innovation, and teamwork across all our brands, empowering employees to unlock their full potential. Joining our family means being a part of an organization committed to delivering exceptional experiences to our customers and fostering a fulfilling and enriching career journey for every team member.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
<b>Service Crew</b>	<ul style="list-style-type: none"> <li>• Secondary school education</li> <li>• Working experience is not required.</li> <li>• Service-oriented with a pleasant disposition.</li> <li>• Ability to work in a fast-paced environment</li> </ul>	<ul style="list-style-type: none"> <li>• Prepare the store (front-of-house and back-of house) for business operations.</li> <li>• Assist to run Shift and to ensure the following practices are carried out in your store.</li> <li>• Performing station functions in Service/Kitchen area.</li> <li>• Handle cleaning of dining and kitchen area.</li> <li>• Carry out stewarding duties.</li> <li>• Perform cashiering duties.</li> <li>• Handle customer queries.</li> <li>• Ensure compliance to food safety, hygiene and sanitation standards.</li> </ul>	<ul style="list-style-type: none"> <li>• 9am-6pm</li> <li>• 12pm-11pm</li> <li>• Islandwide</li> </ul>

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<p><b>Cook / Kitchen Crew</b></p>	<ul style="list-style-type: none"> <li>• Secondary school education</li> <li>• Working experience in the kitchen is required.</li> <li>• Service-oriented with a pleasant disposition.</li> <li>• Ability to work in a fast-paced environment</li> </ul>	<ul style="list-style-type: none"> <li>• Maintain and upkeep kitchen equipment.</li> <li>• Handle food and beverage preparation.</li> <li>• Handle cleaning of dining area, kitchen and storage area.</li> <li>• Carry out stewarding duties (in the absence of a dishwasher).</li> <li>• Ensure compliance to food safety, hygiene and sanitation standards according to statutory guidelines.</li> <li>• Ensure that policies and standard operating procedures are strictly adhered to</li> </ul>	<ul style="list-style-type: none"> <li>• 9am-6pm</li> <li>• 12pm-11pm</li> <li>• Islandwide</li> </ul>
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## #7 OWNDAYS

OWNDAYS is an international optical retail company founded in Tokyo, Japan in Year 1989. Currently, it has more than 120 stores in Japan. The brand aims to process a pair of quality glasses within 20 minutes from optometry to delivery.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
<p><b>Sales Associate</b></p>	<ul style="list-style-type: none"> <li>• Experience in retail industry is preferred. Great communication skills and able to work cooperatively as a team. Able to work on Weekend &amp; PHs</li> </ul>	<ul style="list-style-type: none"> <li>• To give professional advice on spectacles and frames to customers. Provide excellent customer service to all customers. Maintain shop operations and inventory controls</li> </ul>	<ul style="list-style-type: none"> <li>• 58267</li> </ul>
<p><b>Optician</b></p>	<ul style="list-style-type: none"> <li>• To give eye check-ups to customers. To perform refraction to customers who are eight (8) years old and above. To interpret prescriptions. To edge lenses as</li> </ul>	<ul style="list-style-type: none"> <li>• To give professional advice on spectacles and frames to customers. Provide excellent customer service to all customers. Maintain</li> </ul>	<ul style="list-style-type: none"> <li>• 58267</li> </ul>

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	prescribed. To dispense and adjust the frames of spectacles	shop operations and inventory controls	
<b>Optometrist</b>	<ul style="list-style-type: none"> <li>To give eye check-ups to customers. To perform refraction to customers who are eight (8) years old and above. To interpret prescriptions. To edge lenses as prescribed. To dispense and adjust the frames of spectacles. To conduct checks for Ocular Health (E.g. Slit Lamp Examination etc.)</li> </ul>	<ul style="list-style-type: none"> <li>To give professional advice on spectacles and frames to customers. Provide excellent customer service to all customers. Maintain shop operations and inventory controls</li> </ul>	<ul style="list-style-type: none"> <li>58267</li> </ul>

## #8 Puma South East Asia

Founded in 1948, PUMA mission is to become the most desirable sportlifestyle company and to reinforce its position as one of the leading multi-category sportlifestyle brands. By relentlessly innovating to address the real needs of our consumers, by creating new markets, by pushing the boundaries and defining the culture of sportlifestyle we have established our unique brand positioning. At PUMA we fuel an open, entrepreneurial corporate environment that strongly supports innovative ideas from every corner of the company. We foster our unique company values: passion, openness, self-belief and entrepreneurship. And maybe you will soon be part of our team: If the profile correlates to your background and experience, please submit your detailed application.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
<b>Retail Sales Associate</b>	<ul style="list-style-type: none"> <li>One year of experience in a focused, customer service oriented retail environment (preferably apparel/footwear) with a results-driven track record.</li> <li>Proven ability to exceed sales goals, (previous work in a commission-based position preferable), demonstrated ability to provide high levels</li> </ul>	<ul style="list-style-type: none"> <li>Accountable for ensuring individual performance consistently achieves or exceeds sales, KPIs and profitability goals through the effective servicing of customers</li> <li>Guarantee consistently high standards of customer experience within the Store in accordance with PUMA's</li> </ul>	<ul style="list-style-type: none"> <li>44.0 hours per week</li> <li>238467</li> </ul>



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	<p>of customer service, ability to reason through complex issues, demonstrates effective communication, ability to present information to large groups</p>	<p>Cornerstones and service standards</p> <ul style="list-style-type: none"> <li>• Responsible for attending, participating in and demonstrating proficiency in all training programs, both Domestic and Global, and achieving required results within Store</li> <li>• Analyze customer profiles, identify buying trends, and competitive information to impact and drive business</li> <li>• Attend and participate in Loss Prevention education, training and awareness programs</li> <li>• Responsible for Loss Prevention compliance within store</li> <li>• Prepare store and participate in Physical Inventory counts as directed by Store Manager</li> <li>• Participate in new store openings and/or store closings; travel may be required</li> <li>• Attend all offsite training and position related meetings as required by Store Manager; travel may be required</li> <li>• Responsible for execution and processing of both incoming and outgoing merchandise</li> <li>• Accountable for ensuring execution and maintenance of</li> </ul>	
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		<p>all Visual Directives as well as guaranteeing the visual presentation of the Store always meets or exceeds PUMA standards</p> <ul style="list-style-type: none"> <li>• Maintain physical condition of Store according to relevant guidelines and communicate maintenance needs to Store Manager in a timely manner</li> </ul>	
<p><b>Senior Retail Sales Associate</b></p>	<ul style="list-style-type: none"> <li>• Two years of experience in a focused, customer service oriented retail environment (preferably apparel/footwear) with a results-driven track record.</li> <li>• Proven ability to exceed sales goals, (previous work in a commission-based position preferable), demonstrated ability to provide high levels of customer service, ability to reason through complex issues, demonstrates effective communication, ability to present information to large groups</li> </ul>	<ul style="list-style-type: none"> <li>• Accountable for ensuring individual performance consistently achieves or exceeds sales, KPIs and profitability goals through the effective servicing of customers</li> <li>• Guarantee consistently high standards of customer experience within the Store in accordance with PUMA's Cornerstones and service standards</li> <li>• Responsible for attending, participating in and demonstrating proficiency in all training programs, both Domestic and Global, and achieving required results within Store</li> <li>• Analyze customer profiles, identify buying trends, and competitive information to impact and drive business</li> <li>• Attend and participate in Loss Prevention education, training</li> </ul>	<ul style="list-style-type: none"> <li>• 44.0 hours per week</li> <li>• 238467</li> </ul>

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		<p>and awareness programs</p> <ul style="list-style-type: none"> <li>• Responsible for Loss Prevention compliance within store</li> <li>• Prepare store and participate in Physical Inventory counts as directed by Store Manager</li> <li>• Participate in new store openings and/or store closings; travel may be required</li> <li>• Attend all offsite training and position related meetings as required by Store Manager; travel may be required</li> <li>• Responsible for execution and processing of both incoming and outgoing merchandise</li> <li>• Accountable for ensuring execution and maintenance of all Visual Directives as well as guaranteeing the visual presentation of the Store always meets or exceeds PUMA standards</li> <li>• Maintain physical condition of Store according to relevant guidelines and communicate maintenance needs to Store Manager in a timely manner</li> </ul>	
<p><b>Retail Supervisor</b></p>	<ul style="list-style-type: none"> <li>• 4 years of experience in a focused, customer service oriented retail environment (preferably apparel/footwear) with a results-driven</li> </ul>	<ul style="list-style-type: none"> <li>• Responsible for ensuring the Store consistently achieves or exceeds sales, KPIs and profitability goals through the effective use of short and long term planning,</li> </ul>	<ul style="list-style-type: none"> <li>• 44.0 hours per week</li> <li>• 238467</li> </ul>

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	<p>track record.</p> <ul style="list-style-type: none"> <li>• Proven ability to exceed sales goals, (previous work in a commission-based position preferable), demonstrated ability to provide high levels of customer service, ability to reason through complex issues, demonstrates effective communication, ability to present information to large groups</li> </ul>	<p>expense control, sales and service</p> <ul style="list-style-type: none"> <li>• Guarantee consistently high standards of customer experience within the Store in accordance with PUMA's Cornerstones and service standards</li> <li>• Accountable for payroll control and service driven scheduling in order to maintain a highly profitable location while providing the highest levels of service to customers</li> <li>• Responsible for ensuring that all training programs, both Domestic and Global, are fully functional and results driven within the Store</li> <li>• Analyze customer profiles, buying trends, and competitive information to impact and drive business</li> <li>• Manage and monitor Loss Prevention education, training and awareness programs</li> <li>• Directly responsible for Loss Prevention compliance within store</li> <li>• Manage and achieve or exceed all Inventory and Shrink goals; oversee and manage Physical Inventory counts</li> <li>• Directly responsible for</li> </ul>	
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		<p>execution and processing of both incoming and outgoing merchandise</p> <ul style="list-style-type: none"> <li>• Ensure execution and maintenance of all Visual Directives as well as guaranteeing the visual presentation of the Store always meets or exceeds PUMA standards</li> <li>• Maintain physical condition of Store according to relevant guidelines and communicate maintenance needs in a timely manner</li> <li>• Required to comply with all operational core competencies and key accountabilities</li> <li>• Execute all requirements necessary to maintain a safe and compliant working environment for all Store Associates</li> <li>• Required to work non-traditional hours; weekends, evenings, holidays; overtime may be required</li> </ul>	
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## #9 Stalford Learning Centre

Stalford Learning Centre is a premier education institute with a strong presence in Singapore and Asia. As one of the industry leaders, Stalford has an established track record for providing reliable and quality education to our students. With more than 20 centres islandwide, Stalford thrives in the competitive tuition industry by virtue of our strong human capital and a committed and professional workforce.

Join the Stalford family today!

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
<b>Customer Service Officer</b>	<ul style="list-style-type: none"> <li>• Candidate must possess at least O level / Diploma</li> <li>• Entry Level candidates are welcome</li> <li>• Able to work independently</li> <li>• Meticulous and systematic with administrative procedures</li> <li>• Proficient in MS Word and Excel</li> <li>• Able to work on weekend</li> <li>• Work location : Bukit Panjang, Yishun, Jurong, Sengkang, Punggol, Tampines, Pasir Ris, Simei</li> </ul>	<ul style="list-style-type: none"> <li>• Attend to walk-in customers and incoming phone enquiries</li> <li>• Provide course consultation and ensure proper follow-up</li> <li>• Perform general administrative duties, such as data entry and filing</li> <li>• Processing of new student registration and payment</li> <li>• Provide administrative support to teachers, such as preparation of materials for classes</li> <li>• Assist in ad-hoc matters when necessary</li> </ul>	<ul style="list-style-type: none"> <li>• 11am - 7pm</li> <li>• 2pm - 10pm</li> <li>• 8.30am - 5.30pm</li> <li>• 1pm - 10pm</li> <li>• 339511</li> </ul>
<b>Tutor</b>	<ul style="list-style-type: none"> <li>• Min Degree in any discipline</li> <li>• Familiar with Singapore education syllabus</li> <li>• Have an in-depth and profound knowledge of the subject</li> <li>• Have a good communication skills, patience and positive attitude</li> </ul>	<ul style="list-style-type: none"> <li>• We are looking for committed and passionate teachers to teach in our islandwide premises. Our classes starting from pre-school up to JC class (Phonics, English, Mathematics, Science, Physics, Chemistry, Elementary Maths, Additional Maths, H1 and H2 Maths, H1 and H2 Chemistry, H2 Physics, Econs). They should be able to converse in English</li> </ul>	<ul style="list-style-type: none"> <li>• 1pm - 9.30pm</li> <li>• 9am - 6pm</li> <li>• 339511</li> </ul>

		fluently and able to deliver lessons clearly and effectively. Teachers will also have to prepare teaching materials to facilitate student's learning.	
<b>Chinese Language Teacher</b>	<ul style="list-style-type: none"> <li>• Degree in Chinese Language / Chinese Literature or Early Childhood from a reputable university.</li> <li>• Able to converse in English and Chinese in order to teach lessons in Chinese language.</li> <li>• Strong interpersonal and communication skills.</li> <li>• Have an in-depth and profound knowledge of the subject.</li> <li>• At least 2 years of working experience in the related field is required.</li> </ul>	<ul style="list-style-type: none"> <li>• We are looking for committed and passionate teachers to teach Chinese Language class in our islandwide premises.</li> <li>• Deliver lessons clearly and effectively</li> <li>• Prepare teaching materials to facilitate student's learning</li> <li>• Give students regular guidance to assist the progress of their academic achievement</li> </ul>	<ul style="list-style-type: none"> <li>• 2pm - 9.30pm</li> <li>• 9am - 6pm</li> <li>• 339511</li> </ul>
<b>Preschool Cook &amp; Cleaner - Full Time</b>	<ul style="list-style-type: none"> <li>• Experience in childcare settings is advantageous.</li> <li>• No minimum education required.</li> <li>• Possession of a Food Handling certificate</li> <li>• Punctual and responsible.</li> <li>• Preferred candidates who can commence work soon.</li> </ul>	<ul style="list-style-type: none"> <li>• Prepare and serve nutritious meals to children, including breakfast, lunch and tea break.</li> <li>• Maintain cleanliness and hygiene in kitchen and dining areas at all times.</li> <li>• Handle daily grocery purchases for the center.</li> <li>• General cleaning classrooms, toilets, pantry and learning corners, etc</li> </ul>	<ul style="list-style-type: none"> <li>• 7am - 4pm</li> <li>• 7am - 12pm</li> <li>• 820681</li> <li>• 469662</li> </ul>
<b>Cleaner</b>	<ul style="list-style-type: none"> <li>• No minimum education required</li> <li>• Punctual and Responsible</li> <li>• Able to commence work soon is preferred</li> </ul>	<ul style="list-style-type: none"> <li>• Maintain cleanliness of the premises at all times.</li> </ul>	<ul style="list-style-type: none"> <li>• 7am - 1pm</li> <li>• 339511</li> </ul>

## #10 e2i services

### e2i Services

- Career Coaching & Job Matching

### Concerned about your Job Security in this period?

In this critical period, we wish to help all workers to tighten their job security. We have compiled a list of resources for you to widen your search, sharpen your skills, and receive funding support.

#### Meet an e2i Career Coach

For jobseekers who need to speak to a career coach for career advisory and support, they can make an appointment online to meet up with an e2i coach for one-to-one coaching.

<https://e2i.com.sg/app>



#### NTUC Job Security Council's Telegram Channels

Be alerted daily on the latest job vacancies from hiring companies.

- Subscribe to **PMET Jobs-Alert**  
(e.g. Analysts, Engineers, Executives, Technicians, etc)

<https://bit.ly/jsc-ja-pmet>

- Subscribe to **Non-PMET Jobs-Alert**  
(e.g. Temporary, part-time jobs, operators, packer roles)

<https://bit.ly/jsc-ja-nonpmet>



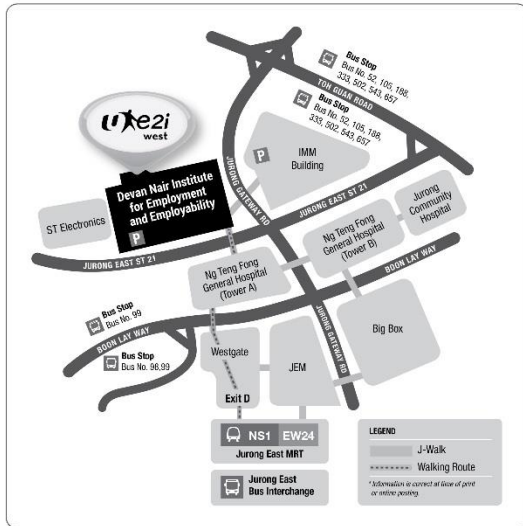


You can also reach them at the following centres (By appointment only):



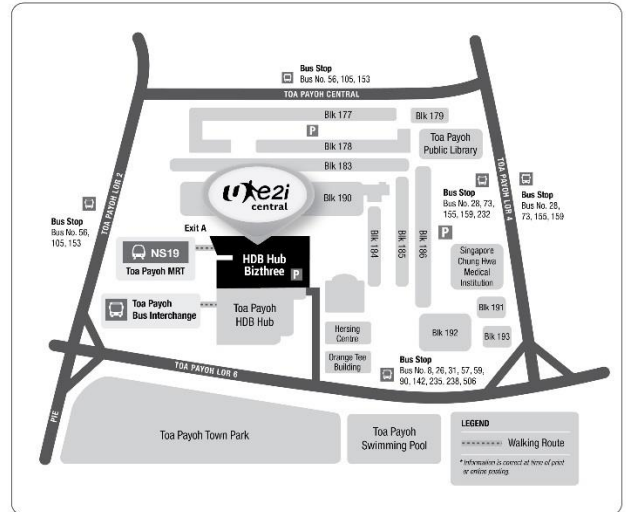
**e2i west**

Devan Nair Institute of Employment and Employability  
 80 Jurong East St 21 Level 2  
 Singapore 609607



**e2i central**

HDB Hub Bizthree  
 490 Lorong 6 Toa Payoh #07-11  
 (Lift Lobby 1) Singapore 310490



**Operating Hours:** Monday till Friday: 9am to 5pm  
 Saturday: 9am to 1pm  
 Sunday & Public Holiday: Closed

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